Vienna Doctoral School of Philosophy

Conference Grant Application Form

You may apply to reclaim expenses for active participation in conferences, seminars, workshops, summer schools etc. taking place outside Vienna. Please submit the application form before the event takes place. Please keep any original receipts in a safe place, as you will need them in order to reclaim the expenses. Before applying, you should confirm that no funds are available to you from the faculty.

Application process:

* Please submit the completed application form, together with any confirmation of abstract/ paper acceptance, to [vd.philosophy@univie.ac.at](mailto:vd.philosophy@univie.ac.at).
* Please confirm that no funds are available to you from the faculty (e.g. by forwarding an email from the relevant member of administrative staff).
* Best efforts will be made to consider applications within 10 working days of receipt.

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| **Name of applicant:** |  |
| **Name of event:** |  |
| **Date(s) of event:** |  |

**Please provide details of the expenses you would like to reclaim:**

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| **Expense type (e.g. travel, accommodation, childcare)** | **Estimated cost** |
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**Estimated total cost:**

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