Vienna Doctoral School of Philosophy

Event Organisation Grant Application Form

You may apply to cover expenses for an event you are organising to take place in Vienna, e.g. an invited talk, seminar, workshop, or conference.

Application process:

* Please submit the completed application form to vd.philosophy@univie.ac.at.
* Best efforts will be made to consider applications within 10 working days of receipt.

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| **Name of applicant:**  |  |
| **Name of event:**  |  |
| **Date(s) of event:** |  |

**Please provide details of the expenses you would like to cover:**

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| **Expense type (e.g. speaker travel/ accommodation/ childcare, room hire)** | **Estimated cost** |
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**Estimated total cost:**

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**Please explain how you are ensuring good value for money. For example, have you explored the possibility of some costs could be met by speakers’ home institutions or external funders? (250 words maximum)**

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**Where appropriate, please explain how you have taken account of equality and diversity issues. (250 words maximum)**

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**Please explain the relevance of the event to the VDP community. (250 words maximum)**

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